



28th March 2017

Dear Parents, Carers and School Staff,

The PSA AGM will be held on **Friday 14th July 2017 at 3pm** in the school hall.

The PSA plays a vital part in the school community and all are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used to benefit not only the children of St Edmund's but also those of St Michael's in Burkina Faso, the school with which St Edmund's is linked. Without the PSA there would be no school disco, no film shows, no Summer or Christmas Fairs, to name just a few of the events which happen during the year.

The AGM will cover a report from the current Chair and Treasurer and is also an opportunity for you to elect the PSA committee which will represent the association throughout the forthcoming academic year. Please hand in to the school office the nominations (form is attached) for existing committee members who are willing to stand for re-election, and for anyone wishing to stand as a committee member for the first time. These need to be handed in to the school office by **Wednesday 12th July 2017.**

The formal committee positions are: Chair, Vice-Chair, Treasurer and Secretary. Your presence at the meeting will be highly valued and much appreciated. We therefore look forward to seeing you on 14th July. If you are unable to attend the meeting but wish to express an interest in the PSA please either email me at stedmundspsachair@gmail.com or telephone the school on 01483 414497 to leave a message for me.

Yours faithfully,

Ashley Gordon
PSA Chair



PSA ANNUAL GENERAL MEETING
Friday 14th July 2017 at 3pm in the school hall

I / we shall / shall not be attending the AGM (please delete as appropriate)

Printed name **Signed**

I would like to propose a committee member (please use the section below to do this)

NOMINATION FOR COMMITTEE MEMBERS OF THE PSA

Nominee (print carefully please)

For the position of: Chair / Vice-Chair / Treasurer / Secretary (delete as appropriate)

Proposer (print carefully please)

..... (sign please)

Seconder (print carefully please)

..... (sign please)

I agree to my nomination for the position of:

.....

Signed **Date**