

	<p>Meeting notes: Present: Tina Panzini (TP), Clare Golding (CG), Tania Oko (TO), Ruth Menezes (RM) Elizabeth Higgins (EH), Paul Norris (PN), Matt James (MJ), Rowena Santos (RS), Agnieszka Dziemba (AD)</p>	
1	Treasurer Update – (see TO report attached)	TO
3	<p>Constitution RM summarised the need for a Constitution and the areas updated (definitions and GDPR). Constitution was re-drafted over the summer by rhw solicitors, reviewed by CG/TO/RM, then a further review by EH. The final document was then sent for comments to the reps (10th Sept 18) and for comments/consultation to all parents (18th Sept 18). One comment was received which was incorporated (clearer description of trustees).</p> <p>Vote to adopt new 2018 constitution – unanimous, all attendees voted in favor of adoption the new constitution. The new constitution was signed by CG and witnessed by RM at the meeting.</p> <p>RM to register new constitution with the Charities Commission and notify Parentkind.</p>	RM
4	<p>School Needs</p> <ol style="list-style-type: none"> 1. Library update 2. Bird Box project 3. Help with cost towards transport for school trips and events like Young Voices 4. Enrichment opportunities for children 5. Increase class teachers individual class/supply fund £90 per term per teacher 6. General school maintenance <p>NB – its likely that further needs will arise during the course of the school year and will be discussed at future meetings.</p>	EH/CG
5	<p>Forthcoming/Current Events Virtual Pet show: Well received, funds going directly to Library</p>	

	<p>restock/update. Also received 2x £50 donations from parents. Low cost event to run.</p> <p>Barn Dance: Fri 9th Nov 6:30-9:45. Family event. Will need volunteers to run the bar and help on the night. Please can all reps promote within their year groups. Meeting to discuss the organisation of this event to be arranged (Date TBC).</p> <p>Film/Disco – Iliana Flick has volunteered to run the film shows -Ashley Gordon has volunteered to run the school discos</p> <p>Bake Sales – To be overseen by Tina Panzini and run by year groups. TP to liaise with each year group as and when bake sales are scheduled.</p> <p>£5 Challenge – To be launched by TO at Tue 30th Assembly 10:00am. Same rules. Open to all children. Possible children’s stall’s at the Christmas market.</p> <p>Christmas Market – 1st Dec 2018 11am – 1:30pm. Bourne to be our main sponsor, providing marketing boards. CG has sent via Classlist possible year group stalls – reps to respond. Meeting to be arranged to discuss organising this event (Date TBC).</p> <p>Wellness Week- Very well received last year. Mairead Amos to run similar school activities as last year. Likely to include Broga, life coach or children’s coaching and art or journaling activities.</p>	<p>CG</p> <p>CG/ALL</p> <p>TP</p> <p>TO</p> <p>CG/ALL</p> <p>MA</p>
	<p>Date of Next Meeting Fri 16th Nov 2:15pm St Edmunds (Meeting also being arranged to discuss barn dance and Christmas market details / help – TBC)</p>	<p>All Reps</p>
	<p>AOB: RM – TO speak to Classlist about Mrs Higgins account/teachers account.</p> <p>Post meeting – TO looking into changing banks to allow for more efficient banking service. - TO looking into use of Paypal for future events</p>	<p>RM</p> <p>TO</p> <p>TO</p>

Chair: Clare Golding