



St Edmund's Catholic Primary School
13th February 2019

	<p>Meeting notes: Present: Clare Golding (CG), Tania Oko (TO), Ruth Menezes (RM) Elizabeth Higgins (EH), Rebecca Daffin (RD), Katie Collins (KC)</p>	
1	<p>Review of Actions from previous meeting</p> <p>RM has added EH as a Staff Admin to Classlist</p> <p>TO has looked into a paypal account to be linked to the existing CAF bank, however this is not possible as there is an existing paypal account already linked from previous leaderships with no record and therefore unable to disable.</p>	
2	<p>Treasurer Update – To date approx. £5.6k raised since September.</p> <p>Note to reps to please remember to undertake the first count on their year group bake sales and log these on the sheets within the float provided. Any queries please liaise with TO</p> <p>TO looking into changing banks to allow for more efficient banking service. TO to contact EH for 'Trustee' details to enable new account to be set up.</p>	<p>TO</p> <p>ALL</p> <p>TO</p>
3	<p>Roles and Positions</p> <p>CG notified those present that the current leadership team would be stepping down at the end of the school year. A letter will be going out soon to parents to inform them and to hopefully promote the roles for a future team.</p> <p>CG would take over the second hand uniform sale. RM would like to rep for Yr1 (Y2 Sept 2019). TO to contact the parent interested in the treasurer role.</p>	<p>TO</p>
4	<p>Wellness Week Feedback</p> <p>Both EH/CG gave positive feedback regarding Wellness Week. The children particularly enjoyed the healthy bake sales, yoga sessions and the tasting session. Children have also enjoyed the cooking opportunities.</p> <p>Approx £400 raised from this event. The PSA and school are very grateful for the food donations received from Secretts Farm Shop which went towards the various cooking lessons for the children.</p>	

