

St Edmund's Catholic Primary School

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Interim Headteacher: Miss Katherine Donlon

September 2013

Dear Applicant

Thank you for your interest in the Headteacher vacancy at St Edmund's Catholic Primary School. The Governing Body wishes to appoint a talented leader for our school who will develop St Edmund's from the 'good' school we already are to the 'outstanding' school we aspire to be.

We are extremely proud of our school and are committed to maintaining our caring and nurturing environment whilst developing many 'outstanding' features that were identified by the Ofsted and Section 48 RE reports.

In our last Ofsted report of October 2008 the school was described as "a good school where excellent care, guidance and support are helping pupils to develop exceptionally well personally and to achieve well academically". After an RE inspection in January 2009 the school was described as "a very good school with many outstanding features, such as its spiritual life, the strong Catholic ethos and the care given to all pupils".

We are seeking a caring and talented leader to both maintain and enhance the Catholic ethos at the heart of our school whilst building on the high levels of academic achievement.

We are situated in a quiet residential area of Godalming and we have recently carried out major building improvements to both extend and make the most of our current site.

Should you be successful in your application you will receive the full support of our dedicated team of staff and enthusiastic and experienced Governing Body.

We warmly encourage you to visit the school in order to see for yourself why the pupils, staff, parents and governing body are so proud of the school. Our office staff Mrs Gill Facey and Mrs Gillie Nicholls will be happy to arrange an appointment for you, and I or other members of the Governing Body will be delighted to show you around and answer any queries.

Your application and covering letter should be returned to the school office by noon on 4th October 2013. Shortlisting will take place on 8th October and interviews have been scheduled for 18th and/or 21st October. We will be contacting short-listed candidates as soon as possible after our meeting on 8th October.

This position offers an exciting and rewarding opportunity for the right candidate. We hope you find the information in this pack useful and thank you again for your interest.

With best wishes

Mrs Eileen Hudson
Chair of Governors