



St Edmund's Catholic Primary School

The Drive • Godalming • Surrey • GU7 1PF

Tel: 01483 414497

info@stedmunds.surrey.sch.uk

www.stedmundsschool.co.uk

Headteacher: Mrs E Higgins



17th May 2021

Dear Parents,

We are really looking forward to the forthcoming Year 6 trip to Henley Fort next month. Below you will find final details for our trip including drop off and collection times.

The children will need to be dropped at Henley Fort at 9am; full details of the drop off point are attached (please read carefully and follow the directions to the drop off point where staff will be waiting). Pupils are asked to bring one piece of luggage, and they **MUST** be able to carry it themselves. The children will walk from the drop off point to the centre, accompanied by the teachers and centre staff. Please do not attempt to drive or walk in to the centre car park.

Pupils should bring a snack, lunch, and a bottle of water with them for the first day (as always, no fizzy drinks, sweets or chocolates, no cans or glass bottles please). All other meals are provided.

Attached to this letter, you will find the following forms which must be completed and returned to the school office no later than **Friday 28th May**:

- Consent and medical information form
- Code of Conduct
- Medicine to be administered form (please complete only if your child requires medication during the trip)

Please check the weather forecast beforehand and pack accordingly. **May I emphasise the importance of naming all clothing, toiletries and belongings.**

The cost of the trip must be paid for in full no later than Friday 28th May as we have to pay the final balance to the venue in advance.

Please remember:

- Medication must be in a named container with details of the dosage and time to be administered. Medication must be handed to a staff member upon arrival. **The attached medical consent form must be completed and returned; staff will be unable to administer medication without a completed form**
- Digital cameras are allowed, but we must stress that these will NOT be the responsibility of the school: they will be the responsibility of your child. You may wish to consider a disposable camera for this trip
- Pupils must **NOT** bring any sprays (deodorants or hair products)
- They will not require any money
- They are not to bring any electrical items such as personal music players, iPads, iPods, hairdryers, hair straighteners or mobile phones
- **If a mobile phone or any other electronic device is brought on the school trip, it will be immediately confiscated**

Daily updates on our trip will be sent to you via Parentmail. The school mobile number is 07512 068921. This should be used for emergencies only.

The children will need to be collected (from the same place you drop them off) promptly at 4.30pm on Friday 25th.

This is a wonderful opportunity for the class and a trip they will treasure for a long time to come. If you have any queries, please do not hesitate to contact me.

Yours sincerely,
Mrs S Hua
Y6 Classteacher

